

**MINUTES OF THE ORDINARY MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL
HELD REMOTELY ON THURSDAY 5TH NOVEMBER 2020 FOLLOWING THE ANNUAL MEETING.**

PRESENT: Cllr J Williams (Chair)
Cllr R Day
Cllr C Hopkinson
Cllr D McIntosh
Cllr M Taylor
Cllr I Wilkinson

APOLOGIES: None.

The clerk was in attendance (Mrs J Clark)

87/20 DECLARATIONS OF INTEREST

None received.

88/20 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 1st October 2020 were proposed and seconded. They were agreed as a true record.

89/20 MATTERS ARISING

The following matters were raised:

- a) Minute 71/20: Cllr McIntosh advised that although the community hall had re-opened temporarily, it had since had to close again but be re-opening on 9th November with all soft furnishings removed to prevent the spread of Covid-19.
- b) Minute 77/20: It had not been possible to arrange a site meeting with Mr McKehon but this would be done soon.

90/20 PLANNING APPLICATIONS

The following planning applications were considered:

- a) 20/0471/PA: Change of use of detached garage into a self-contained holiday let (in retrospect) at Micasa, Templebar Road, Kilgetty. Members did not wish to comment on this application but asked that consideration be given to ensuring that there would be sufficient parking space at the property to accommodate the change.

91/20 UPDATE ON ACCOUNTS TO 31ST OCTOBER 2020

The following financial information had been circulated:

30/20

a) Bank Account Reconciliations Summary showing a balance of £30,635.33 in the Current Acct, £3,100.94 in the Deposit Acct, £33,153.13 in the Park account and £1,059.10 in the Jubilee Park Acct.

b) The Financial Statement – Cashbook showing income of £18,908.60(gross) and expenditure of £11,936.98 (gross).

c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

92/20

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark – October salary	£226.78
b) PAYE for October	£56.80
c) Alan Davies – Excavator hire for JP	£800.00
d) A & C Aggregates – 1 ton of dust and 1 ton clean for JP	£480.00
e) MGM Chain for saw and sleeve	£38.16
f) Cllr I Wilkinson – fuel and repairs at JP	£64.99
g) RBL – Poppy Wreath and donation to Poppy appeal	£50.00
h) JRC Grounds Maintenance grass cutting all sites.	£700.00

The clerk was asked to provide a breakdown of the salary owed since April for the pay award which will be paid in November. Cllr I Wilkinson advised that the maintenance contract had now finished for the winter and he had received many good and positive comments from the public on how well-maintained the Jubilee Park had been this summer. He thanked JRC Grounds Maintenance for all their hard work.

93/20

PURCHASE OF SPEED SIGNS

Cllr D McIntosh and the other members of the sub-committee had circulated information and quotes from several companies relating to the purchase of VAS signs at Pentlepoir to be mounted on existing posts that have live feeds. One company had offered lots of help and advice with a good quote ie Elan City with a quote of £2,750.00 for two signs. However, they had offered to extend the quote to include two more signs for other areas for a cost of £4,500. The location and siting of the additional signs will have to be discussed, however it was agreed to purchase the four signs.

RESOLVED: That four Evolis VAS signs be purchased from Elan City at a cost of £4,500.00.

94/20

REPAIRS TO BUS SHELTERS

Due to the inclement weather it had not been possible to survey the bus shelters and it was agreed to discuss this matter at the December meeting.

RESOLVED **That this matter be discussed at the December meeting.**

95/20

ASH DIE-BACK DISEASE AT JUBILEE PARK

Several trees at Jubilee Park were badly affected by ash die-back disease. One on the Common and one on the Green were badly affected, however four trees in all required attention. It was suggested that these trees be closely monitored and that an amount of £300 per tree be budgeted for in the Precept for 2020-21.

RESOLVED: **That the sum of £1,200 be allowed for in the budget for 2020-21 for the removal of these badly affected trees.**

96/20

UPDATE ON PLAY PARKS

Pentlepoir: The grass had been given its final cut of the year and looked very tidy, however the ground was very wet. Cllr J Williams advised that the steps to the slide on the multi-play unit had not yet been repaired but it was hoped that they would be soon.

Broadmoor: The grass had been given its final cut of the year and looked tidy apart from branches that had been cut from trees near the entrance, had been left on the path. It was suggested that the owner of the trees should remove these cuttings.

Jubilee Park: This had been given its final cut of the year and looked tidy. Cllr Wilkinson advised that quite a lot of work had been carried on the park, with the wooden boardwalk being replaced by a solid path. Machinery and stone had been required for this work plus for clearing blackthorn and bramble. It was agreed that several play equipment companies be approached to look at the park with a view to obtaining quotes to replace items that had been removed, both here and at Pentlepoir.

97/20

CORRESPONDENCE

- a) Various emails from PCC relating to Covid-19.
- b) Request from Cerebral Palsy Cymru for donation (formerly Bobarth Children's therapy Centre Wales) – no action.
- c) Community Energy Pembrokeshire – donation to community relating to Prouts Park turbine – to be advised to contact EWC & Hall Assoc directly.
- e) Audit Wales – Future Audit Arrangements in Wales – noted.
- f) Welsh Govt – Electoral Newsletter – noted.
- g) OVW – representatives to sit on Pembs Committee – Cllr D McIntosh
- h) Planning Aid Wales – online training – noted.
- i) PCC LDP – Rural Facilities in our area – noted as correct.
- j) PCNP LDP2 Consultation – no action.
- k) Older People's Commissioner for Wales – newsletter – noted.

98/20

REPORT OF CTY CLLR JACOB WILLIAMS

Cty Cllr Williams submitted the following report:

Following multiple representations, Royal Mail had confirmed that a replacement post box was going to be installed near the bus stop on Hill Lane, Pentlepoir, near the entrance to Hill Rise. Cllr Williams had also received confirmation that the street light which was knocked down in the same car accident, was to be replaced in due course. Blocked roadside gratings had been reported on both Kingsmoor Road and Templebar Road, and the council's 'gully-sucker' machines were to attend and clear. Cllr Williams requested that if any drains were blocked or known to have restricted flow then to let him know as soon as possible, so that they might be unblocked before heavier rain occurred and seasonal demand for the drain-clearing machinery in the county was at its highest.

RESOLVED: **That Cty Cllr Williams be thanked for his report.**

99/20

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr Wilkinson advised that the older of our two tractors was in need of repair and it was agreed that any repairs necessary be carried out. The strimmer was also broken and a new one would cost £1,150.00. It was agreed that this be discussed at the December meeting.
- b) Cllr Wilkinson also asked if the Police could be requested to carry out a speed survey on Templebar Road.
- c) Cllr D McIntosh advised that the public notices at the Jubilee Park Nature Trail needed updating and replacing. Cllr J Williams agreed to liaise with Cllr McIntosh on this matter.
- d) Cllr Hopkinson suggested that we keep putting pressure on PCC in relation to Phase II of the Pentlepoir link to the railway station on Station Road.
- e) Cllr M Taylor advised that there were several rotten branches on trees on Ford Lane near the dip. It was agreed that PCC be asked to inspect them and ask the land-owners to cut them down.

100/20

DATE OF NEXT MEETING

The next meeting will be held on 3rd December 2020 remotely at 7.00pm and the meeting closed at 9.15pm.

Signed.....Chair.....Date

Signed.....Clerk